

EMPLOYMENT APPLICATION

**THIS APPLICATION MUST BE SUBMITTED IN PERSON
WITH A COPY OF YOUR RESUME.**

Because we care for live animals that belong to other people, it is critical that our employees not only be trustworthy, detail oriented and observant, but must also be reliable and flexible. Therefore, our attendance policy is very strict. This means unless you are having a medical emergency excused by a doctor, you must get your shift covered. If you feel that you may have attendance issues, please do not apply.

Office use only

Interview scheduled on: _____
Time: _____
Initial: _____

Desired rate of pay: \$ _____ Circle one: **Part time** **Full time**

POSITION/S YOU ARE APPLYING FOR: You must check at least one:

_____ **Pet Care Specialist** _____ **Day Care Pack Leader** _____ **Cleaner/ Housekeeping**
_____ **Front Desk and Pet Care Assistant (Cross Trained)**

LAST NAME: _____ FIRST NAME: _____ MIDDLE: _____

HOME PHONE: _____ CELL PHONE: _____

EMAIL: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

HOW LONG HAVE YOU LIVED AT THIS ADDRESS? _____.

PREVIOUS ADDRESS: _____

LIST ANY DAYS OR TIMES YOU ARE UNAVAILABLE TO WORK: _____

List your current and previous employer. If you are not currently employed, list your last two employers.

Employer 1: _____ Supervisor Name: _____

Employer Phone Number: _____ Can we contact? Yes No

REASON FOR LEAVING: _____

Employer 2: _____ Supervisor Name: _____

Employer Phone Number: _____ Can we contact? Yes No

REASON FOR LEAVING: _____

Answer the following questions on the back of this page or on a separate sheet:

What would your former employers say about you? Why should we hire you? Why did you apply with us?

HAVE YOU BEEN CONVICTED OF OR PLEADED NO CONTEST TO A FELONY? YES _____ NO _____
(EXISTENCE OF CRIMINAL RECORDS DOES NOT CONSTITUTE AN AUTOMATIC BAR TO EMPLOYMENT)

I certify that information contained in this application and on my resume is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above and on my resume.

SIGNATURE: _____ DATE: _____

